St. Michael’s Catholic Primary School

Responsible Use of Electronic Devices and
Internet Safety Student User Agreement 2014

This is an agreement between
_______________________________________ (Student Name) and the Principal

Through this contract, I agree to follow the guidelines set down by St. Michael’s School, Berwick with regard to the acceptable use of electronic devices and the Internet.

1. I accept that the use of the Internet at St. Michael’s is a privilege and not a right and that on-line access is provided to help me with my learning through research communication.

2. I will not give any website on the Internet my full name, address, telephone number, password, my parents' names, the name of any club or team I am involved in, or the name of my school without my parents' or teachers' permission. I will keep this rule when I am online, instant messages, email, websites, entering contests, and registering online.

3. I will not let anyone else know my logon password.

4. I will never try to locate sites that may be offensive to parents, teachers or other students.

5. I understand that my teachers may supervise my time online and may use a filtering/monitoring service to ensure I am not seeking inappropriate web pages. This is to protect me.

6. I will only use instant messaging with people on my buddy list that my teachers have approved.

7. I will only write messages that I am willing to let my teachers and parents read.

8. I will never read another person’s email without their permission.

9. I will not open or accept e-mails, links, URL’s or other information from people I do not know.

10. I will report to my parents or teachers any email, instant messages or websites that make me feel uncomfortable such as inappropriate e-mails, images or movies.

11. I understand that it is not my fault if I see something inappropriate accidentally. If I do see something inappropriate, I will log off or turn off my computer. I will then tell my parents or teachers what happened as soon as possible.

12. I agree to only bring documents to school that are for school use only. This is specific to any documents or media that is brought to school on a CD ROM, USB, Memory Card or Portable Hard Drive.

13. I will not break copyright law by copying/and or distributing another’s work and I will not use another.

14. Online behaviours require the same attention to etiquette, courtesy and accountability as any other behaviour. I understand that online behaviours and content are capable of being shared online and reposted to a large audience.
15. Despite strict systems to manage access to information on the Internet, illegal, dangerous or offensive content may be accessed or accidentally displayed.

16. My use of ICT while at school should be ethical and respectful toward others. I will use personal and school devices for appropriate school use only.

17. I will treat all school equipment with respect and ensure it is used safely and appropriately.

18. I understand that school staff will always exercise their duty of care, but avoiding or reducing access to harmful content also requires that I am responsible in my use of the ICT network and obey acceptable use policies and teacher directions.

I agree to all of the above.

If I break this agreement in any way I agree to the following,

• 1st Offence in 1 school year – Parents will be notified and the child will receive a 1 week suspension of school computer account.

• 2nd Offence in 1 school year – Parents will be notified and the child will receive a 2 week suspension of school computer account.

• 3rd Offence in 1 school year – Parents will be notified and the child will receive a 10 week (1 school term) suspension of school computer account and must undergo an Internet safety course during lunch times.

Student’s Name:________________________________________   _____/_____/20__

Student’s Signature:________________________________________

Parent Agreement

As a parent/guardian of this student, I have read and understand the terms and conditions of the St. Michael’s School Responsible Use of Electronic Devices And Internet Safety Student User Agreement. I give permission for my son/daughter to use the networked resources, on the undertaking that he/she will not seek, or encourage the use of material considered inappropriate by St. Michael’s School, as covered in this agreement.

Parents/Guardian Name: _______________________________   _____/_____/20__

Parent/Guardian Signature: _______________________________

Principal’s Signature: _______________________________   _____/_____/20__